

**Midwest Region
National Model Railroad Association, Inc.**

**Model Contest Subcommittee
Policies & Procedures**

Article I – Authority and Purpose

1. These Policies & Procedures are established pursuant to Article IV, Section 1, Subsection c(4)(a) and Article IX, Section 1 of the Bylaws of the Midwest Region (hereinafter the “Region”). The Region’s Constitution, Bylaws and Policies & Procedures set forth rules regulating the affairs of the Region. Collectively these organizational documents constitute the Executive Handbook.
2. The purpose of these Policies & Procedures is to facilitate implementation of the Model Contest Subcommittee’s responsibilities.

Article II – General Rules

1. Any member of the NMRA in good standing is eligible to compete except those regularly building railroad models commercially. Any commercially built models are not eligible to be entered. Only models or portions thereof, which are the product of the owner-builder, will be considered by the Model Contest Chairman.
 - a. Commercial model builders are those who derive more than half their income from those activities.
 - b. To help promotion of the hobby and the Region model contest and to bring in new young people, whose modeling skill has not been shown, anyone in the age groups specified may enter Youth or Teen contests. The Youth contest is for those under 13 years old. Teen contests are for ages 13-17 years old.
2. Neither the Region nor the Host Division Committee can assume responsibility in the event of loss or damage to a model beyond the insurance carried by the NMRA and then only the dollar value that is shown on the entry form No. 901.
3. Reasonable care and protection will be provided for entries by the Host Committee and the Judges.

4. By entering, entrants agree to abide by Region rules and procedures. Each entry must be accompanied by an official entry blank, properly filled out by the entrant or his or her authorized proxy.
 - a. Entry form No. 901 should have name, address, age, NMRA number, region and phone number.
 - b. Entry by proxy must be authenticated by the owner-building, along with the owner's valid NMRA membership card and number.
5. Limitations & Fees
 - a. There will be no entry fee for the contest.
 - b. Any one entrant may submit a maximum of 10 total entries in a regional contest with a maximum of 3 entries in any one category of that contest.
6. Any category in the contest event having less than two entries may be considered for award, if in the judgment of the Region Contest Chairman and the Judges, the model is worthy of consideration.
7. Judges for the model contest will be selected by the Region Contest Chairman with the help of the Host Division Contest Chairman.
 - a. The Region Contest Chairman will work with the Convention Contest Chairman to arrange and conduct the Region contest at the Spring and other Region Conventions.
 - b. Informing the Convention Host Chairmen of contest requirements.
 - c. Supervising judging.
 - d. Creating and maintaining the required forms and records for conventions.
 - e. Informing the Region Achievement Program Coordinator of candidate entries for merit awards.
 - f. The Model Contest Room must be open for a minimum of four (4) hours for acceptance and registration of models. Times will be published prior to the event.
8. The Host Convention Committee is specifically responsible for:
 - a. Arranging for rooms, furniture, equipment, etc. for the Region contest.

- b. Arranging for security for the contest.
 - c. Publicizing the Region contest in convention literature.
 - d. Assisting the Region Contest Chairman to recruit judges.
9. Models will be grouped by category and suitably displayed.
10. Models which have won a first place in any prior Region Contest cannot be reentered. Division first place models may be entered in region competition.
11. Contests will be held at the Spring and other region conventions. Each contest will consist of separate scratch-built and kit-built contests independent of each other.
12. Judges may enter the contest, but must excuse themselves from judging the category in which they have an entry.

Article III – Entry Instructions

- 1. Complete the entry form (Form 901) as accurately as possible, including name, NMRA number, address, phone number, category and model identification.
- 2. On the judge's score sheet (Form 902 or Form 903, as applicable), list briefly all pertinent information in the appropriate factor box which will describe the model to the best advantage.
 - a. Supplemental information to verify or identify a point may be submitted with the entry form. This includes pictures, drawings, scale or hand drawn. The judges are, however, under no obligation to consult the supplemental information.
- 3. All scales will be combined in the categories. There will be no division based on scale of models.
- 4. The bottom of the entry form (Form 901) must be presented to obtain the model after the event.

Article IV – Definitions

- 1. Module (Portable Layout)
 - a. Portable layout, switching layout or layout composed of non-interchangeable sections or interchangeable sections.

- b. Fill out the NMRA form for Modular Contest by using the same information for a single model.
2. There are two classes for Module Contests
 - a. Individual entries on which 90% or more of the work was done by one person.
 - b. Group entries on which work was done by more than one person.
3. Kit Built is a model that is kit built, kit bashed or cross kitted. A kit entry is generally one built using components packaged together for commercial sale. The entrant may modify or supplement such components.
4. Scratch Built is a model where most of the parts have been fabricated by the builder. Scratch building includes drawing your own plans, using your forms, material such as wood, metal, plastic, paper, etc. to make your model.

Article V – Model Contest Categories

1. Steam Locomotives – All types of steam locomotives. Entries must be powered.
2. Diesel and other Locomotives – All locomotives except steam or traction. Including heavy electric locomotives. Entries must be powered. Multiple unit entries must have one unit powered.
3. Passenger Cars – All types of cars in passenger service, other than cabooses, traction or maintenance of way and self-propelled cars.
4. Freight Cars – All types of revenue freight cars.
5. Cabooses – All types of cabooses except M of W cabooses.
6. Non Revenue – All types of maintenance of way equipment, all types of railroad vehicles.
7. Structures on Line – All buildings or structures, etc. having to do with a railroad without scenery.
8. Structures off Line – All structures or buildings, etc. not having to do with something on the railroad without scenery.
9. Display on Line – This includes station with platforms, roundhouse with turntable or anything with significant scenery that is connected with the railroad.

10. Display off Line – This includes stores, churches, factories, etc. with significant scenery that is not connected with the railroad. A sawmill with a pond goes in a display.
11. Traction – All models of electrically powered equipment except heavy electric. Models must be powered. Multiple entries must have at least one unit powered. A powered interurban car goes in Traction. A non-powered interurban trailer goes in Passenger. A traction interurban freight motor goes in Traction. A GG1 heavy electric goes in Diesel and other Locomotives.

Article VI – Modeler Classifications

1. A Novice – Is anyone who fulfills the entry requirements, and has not won a first place in any one of the categories in the model contest in the Region Convention.
2. A Master – Is anyone who fulfills the entry requirements, and has won a first place in any one of the categories in the model contest in the Region Convention.

Article VII – Awards at Region Conventions

1. Modeling Awards

- Best of Show Master Craftsman – Most points awarded to any model in the Master class.
- Best of Show Novice Craftsman – Most points awarded to any model in the Novice class.
- Best of Show Kit – This is awarded to the best kit-built model with the most points.
- Best of Show Craftsman – This award is for the most points awarded to any model.
- A.P. Merit Award – This is given to anyone, Master or Novice, with a judge’s score of 87 points or more in any category. There is a certificate and ribbon given out.
- First Place Award – A certificate, blue ribbon and a wood plaque.
- Second Place Award – A certificate and red ribbon.
- Third Place Award – A certificate and white ribbon.
- Honorable Mention – A certificate and ribbon. This is given to someone that, in the judge’s opinion, has tried and was short of points on a model.
- Participant Ribbon – For an entry into the contest.
- Tree Ribbon – For an entry with the most trees on it.

2. Special Awards. These awards are given by Divisions in the Region in recognition of a member or members who excelled in the hobby or by a family in memory of a loved one who loved the world of model railroading.

- a. Robert J. Moskal Memorial Award – A wood plaque. At the Spring Region Convention the award will be for a model, building, piece of rolling stock, etc. and/or for a photo or

- slide. The judging for the Robert J. Moskal Award will be done by the family or a proxy for them.
- b. The Wisconsin Southeastern (WISE) Division presents two awards, both are wood plaques.
 - 1) The Goat Award – This award is given in honor of a former WISE Division Superintendent, Mel Andresen. The award is for any model of Great Northern Railroad, steam or diesel, freight, passenger cars, etc. This award will be given a model for the most points in the Spring Region Convention.
 - 2) The Milwaukee Electric Traction Award (Formerly the Angus Traction Award) This award is given in honor of all Region members who loved and modeled traction. The award is for any traction model with the most points in the Spring Region Convention.
 3. All model and special awards will be presented at the Convention banquet, brunch or other appropriate ceremony

MODEL CONTEST AWARDS

BEST OF SHOW MASTER

Name of Contest Winner: _____

Model Name: _____

AP Award Points: _____

BEST OF SHOW NOVICE

Name of Contest Winner: _____

Model Name: _____

AP Award Points: _____

BEST OF SHOW KIT BUILT

Name of Contest Winner: _____

Model Name: _____

AP Award Points: _____

STEAM ENGINE

Name of Contest Winner: **First:** _____

Model Name: _____

AP Award Points: _____ Master or Novice: _____

Second: _____

Model Name: _____

AP Award Points: _____ Master or Novice: _____

Third: _____

Model Name: _____

AP Award Points: _____ Master or Novice: _____

DIESEL & OTHER LOCOMOTIVES

Name of Contest Winner: **First:** _____

Model Name: _____

AP Award Points: _____ Master or Novice: _____

Second: _____

Model Name: _____

AP Award Points: _____ Master or Novice: _____

Third: _____

Model Name: _____

AP Award Points: _____ Master or Novice: _____

PASSENGER CAR

Name of Contest Winner: **First:**

Model Name:

AP Award Points:

Master or Novice:

Second:

Model Name:

AP Award Points:

Master or Novice:

Third:

Model Name:

AP Award Points:

Master or Novice:

CABOOSES

Name of Contest Winner: **First:**

Model Name:

AP Award Points:

Master or Novice:

Second:

Model Name:

AP Award Points:

Master or Novice:

Third:

Model Name:

AP Award Points:

Master or Novice:

FREIGHT CAR

Name of Contest Winner: **First:**

Model Name:

AP Award Points:

Master or Novice:

Second:

Model Name:

AP Award Points:

Master or Novice:

Third:

Model Name:

AP Award Points:

Master or Novice:

TRACTION

Name of Contest Winner: **First:**

Model Name:

AP Award Points:

Master or Novice:

Second:

Model Name:

AP Award Points:

Master or Novice:

Third:

Model Name:

AP Award Points:

Master or Novice:

NON REVENUE CAR

Name of Contest Winner: **First:**

Model Name:

AP Award Points: Master or Novice:

Second:

Model Name:

AP Award Points: Master or Novice:

Third:

Model Name:

AP Award Points: Master or Novice:

STRUCTURES ON LINE

Name of Contest Winner: **First:**

Model Name:

AP Award Points: Master or Novice:

Second:

Model Name:

AP Award Points: Master or Novice:

Third:

Model Name:

AP Award Points: Master or Novice:

STRUCTURES OFF LINE

Name of Contest Winner: **First:**

Model Name:

AP Award Points: Master or Novice:

Second:

Model Name:

AP Award Points: Master or Novice:

Third:

Model Name:

AP Award Points: Master or Novice:

DISPLAY ON LINE

Name of Contest Winner: **First:**

Model Name:

AP Award Points: Master or Novice:

Second:

Model Name:

AP Award Points: Master or Novice:

Third:

Model Name:

AP Award Points: Master or Novice:

DISPLAY OFF LINE

Name of Contest Winner: **First:**

Model Name: _____

AP Award Points: _____ Master or Novice: _____

Second:

Model Name: _____

AP Award Points: _____ Master or Novice: _____

Third:

Model Name: _____

AP Award Points: _____ Master or Novice: _____

MODULAR CONTEST

Name of Contest Winner: **First:**

Model Name: _____

AP Award Points: _____ Master or Novice: _____

Second:

Model Name: _____

AP Award Points: _____ Master or Novice: _____

Third:

Model Name: _____

AP Award Points: _____ Master or Novice: _____

ROBERT J. MOSKAL MEMORIAL AWARD MODEL CONTEST

Name of Contest Winner: _____

Title of Photo or Slide: _____

HONORABLE MENTION

Name of Contest Winner: _____

Title of Photo or Slide: _____

POPULAR VOTE

Name of Contest Winner: _____

Title of Photo or Slide: _____



NMRA NATIONAL CONTEST ENTRY FORM

NMRA Form #901 Rev. H, 6/16/11. All previous forms obsolete
Please Print All Information

Entry No. _____

ENTRANT / MODELER

Name _____ Group Name _____ Age (if <30): _____
Address _____ City _____ NMRA #: _____
State/Province _____ Zip/Postal Code _____ Country _____ New Modeler: _____
Phone: (____)____-____ Cell Phone (____)____-____ Email _____ Region: _____

CONTEST EVENTS

MODEL CONTEST

(Judged)

Classification

- Scratch Built
 Kit Built

Category

- Steam Locomotive
 Diesel & Other Loco
 Traction
 Passenger Car
 Freight Car
 Caboose
 Non-Revenue Car
 Structure
 Display

MODEL SHOWCASE

(Display only, all categories)

- Entry

MODULE CONTEST

(Judged)

- Individual
 Group

PHOTO CONTEST

(Judged)

- (A) Model, B&W Print
 (B) Model, Color Print
 (C) Model, Slide
 (D) Prototype, B&W Print
 (E) Prototype, Color Print
 (F) Prototype, Slide

RAILROAD PASS CONTEST

(Judged)

- Entry

PEOPLE'S CHOICE AWARDS

(Popular vote - Direct entry)

Model

- Favorite Train
 Locomotive*
 Rolling Stock*
 Caboose
 Structure
 Display

Arts & Crafts

- General
 Needlework
 Railroadiana
Photo (B&W or Color)
 Model Print
 Prototype Print

Special Award Categories

- Photo Match Thumbs Award

Note - Judged entries are also eligible to be chosen for People's Choice Awards
* - Loco includes steam, diesel & traction; Rolling stk. includes, freight, pass & non-rev.

ENTRY NAME _____

CONDITIONS OF ENTRY

1. First place or Gold Award winners from previous NMRA National Contests are not eligible.
2. This Entry Form (# 901) must be completed for all entries. Judge's Score Sheets (# 902 for Model Contest and # 903 for Module Contest) must also be completed for each entry.
3. Supplemental information, including plans, photos and other supporting documentation may be submitted. This should be organized in order by judging factor (Construction, Detail, Conformity, Finish & Lettering and Scratchbuilt). However, judges are under no obligation to review this material, and the Contest Chairman may limit this information.
4. The Contest Chairman reserves the right to determine how to display entries. Removal of entries from the Contest Room without approval of the Contest Chairman and presentation of the claim check is prohibited.
5. All entries must have a declared value. (See below.)
6. After filling out this Entry Form and the Judge's Score Sheet, if applicable, return both to the Contest Staff who will provide an Entry no. for the Entry Form, Judges Scoring Sheet, Claim Check and Entry Identification Tag. Place entry with Identification Tag attached in the designated location. Retain the Claim Check, which must be signed and presented to pick up the entry at the end of the contest.
7. I hereby certify that this entry is entirely my/our own work or that the original exposure was made by me. I also hereby release the NMRA and all persons connected with this Contest from any liability due to damage to or loss of the entry greater than that covered by the NMRA insurance coverage.
8. I hereby grant the NMRA photo reproduction rights for publication of this entry in NMRA Magazine or any other publication of the NMRA.

Entrant / Modeler Signature _____
Proxy Signature _____

Entry Value
\$ _____

NMRA CONTEST CLAIM CHECK

I hereby certify that entry # _____ entered the Contest and has been returned to me in satisfactory condition

Entrant / Modeler / Proxy Signature _____



NMRA NATIONAL CONTEST JUDGING FORM

Entry No.

NMRA Form #902 Rev. E, 6/16/11 All previous forms obsolete. Please print.

Entry Name _____

1. CONSTRUCTION (Maximum 40 points)

(*May qualify for AP scratch built)

Points Awarded

Model Basis – Select the description that best applies to your model

- | | |
|--|---|
| <input type="checkbox"/> Scratch Built (Complete) *– SB struc. + details (>90%) | <input type="checkbox"/> Kit Bash – Multi kits/ comm. parts assem. not per kit plan |
| <input type="checkbox"/> Scratch Built (Partial) – SB struc.; comm. details (<90%) | <input type="checkbox"/> Kit Built – Per kit plan (> 90%); few modifications |
| <input type="checkbox"/> Mod. Comm. – Shells, frame, struc. or major parts (>50%) | <input type="checkbox"/> Mod. RTR – Some mod. (<20%) to finished comm. model |

Name kit or major comm. parts & manufacturer _____

Construction Techniques – Select all methods & materials that apply to your model

- | | | | |
|---|---|--|---|
| <input type="checkbox"/> Drew own plans | <input type="checkbox"/> Followed construc. article | <input type="checkbox"/> Cut & fit wood | <input type="checkbox"/> Soldered metal |
| <input type="checkbox"/> Used proto/comm. plans | <input type="checkbox"/> Cut & fit metal | <input type="checkbox"/> Cut & fit cardstock | <input type="checkbox"/> Made patterns |
| <input type="checkbox"/> Used kit plans | <input type="checkbox"/> Cut & fit plastic | <input type="checkbox"/> Cut & fit glass | <input type="checkbox"/> Made molds |

Describe in detail how model was built, its complexity and the methods used. _____

2. DETAIL (Maximum 20 points)

Points Awarded

Describe complexity, difficulty, refinement & quantity of detail parts added. Identify all commercial parts.

3. CONFORMITY (Maximum 25 points)

Points Awarded

Describe prototype design. Include prototype documentation (beyond what may have been supplied in kit).

4. FINISH & LETTERING (Maximum 25 points)

Points Awarded

- Weathered Hand Lettered Decals Dry Transfers Spray Airbrush Dry brush Stain
- Non-Weathered - Describe methods & materials _____

5. SCRATCH BUILT (Maximum 15 points) - Kit Built Classification

Points Awarded

List all parts scratch built; note special refinements _____

6. TOTAL POINTS (Staff only) -

Final Score

Tabulated by _____ Verified by _____